



Oxford Prospects Programmes

Student Welfare Policy

Oxford Prospects Programmes (OPP) is absolutely committed to providing a welcoming, nurturing and safe environment for all its students.

General

1. OPP will select its venues and activities with due regard for student welfare and will conduct risk assessments where appropriate. In accordance with our Health and Safety Policy, risk assessments for accommodation, teaching venues and activities including external trips are available for inspection by staff, contractors and students on request.
2. OPP expects its staff and contractors to work to create a welcoming atmosphere that helps students to
 - learn productively
 - interact positively with staff and with each other
 - enjoy their time in Oxford
 - return home with happy memories
3. During induction and in the student handbook, OPP will make clear to students whom they should approach if they have any pastoral or welfare concerns about themselves or fellow students. OPP will ensure that staff or temporary helpers of both sexes are available to deal with pastoral questions.
4. OPP will make available a 24-hour telephone number that students may contact in case of emergency and will ensure that this number is always monitored while students are attending one of our programmes.
5. Any serious welfare concern must be reported promptly to the Assistant Director of Teaching and Learning (ADTL) or Operations Manager (OM)
6. OPP recognises that, as legal adults, its students share responsibility for their own welfare. We expect students to take reasonable care of themselves while attending our programmes, and we will support them in doing so. In particular, we draw students' attention to our Health & Safety and Medical Policies.