



Oxford Prospects Programmes

Key contacts (staff – confidential)

Oxford Prospects Programmes academic office

+44 (0)1865 284420
Extension 84420 from University network

Director of Teaching and Learning (DTL)

Ms Jo Christodoulou
07947 783099
opp@regents.ox.ac.uk

Operations Manager (OM)

Dr Lana Delerue
07393 113642
opp@regents.ox.ac.uk

Key lines of responsibility

Duty	First-line responsibility
Day-to-day student welfare	Activity leaders
Significant welfare or pastoral issue	Must be referred to DTL or OM
Minor disciplinary issues (e.g. class etiquette)	Tutors
Significant disciplinary issues	Must be referred to DTL
Health and safety concerns (e.g. unsafe venues)	OM
Medication or situation requiring a doctor	Must be referred to DTL before action is taken, except in emergency

Day-to-day queries about the programme or its administration should be referred to the Operations Manager in the first instance.